



Committee of Departments of Accounting and Finance (CDAF)

Tel: 01443 482997
Fax: 01443 482380
E-mail: hcoombs@glam.ac.uk

Please reply to:
Professor Hugh Coombs
Department of Accounting
Finance and Information
Management
Glamorgan University
Pontypridd
CF37 1DL

December 5th 2010

CDAF RESEARCH BURSARIES 2010

CDAF will be offering a further tranche of research bursaries in 2010. CDAF is particularly pleased to announce that it is continuing to work in partnership with the Higher Education Academy Subject Centre for Business Management Accountancy and Finance (www.business.heacademy.ac.uk) and is able to offer two additional but specific awards for research into accounting education again for this year. These awards will be jointly managed by CDAF and the BAA SIG for accounting education. CDAF awards are to the value of £2,000 including the two awards jointly funded by BMAF and CDAF. This includes funding for the dissemination of research at a conference on completion of the research.

Applications from both individuals and groups are welcome. The following conditions will apply:

- (i) Applicants must be employed by institutions which are fully paid-up members of CDAF on the date of the award decision.
- (ii) Bursaries are intended as 'pump priming' for new or returning researchers and are only available to lecturers who are new to research or who have taken a break from research (i.e. those who have received no previous research funding from any external source and who have no refereed publications within the last five years). They are not available to fund PhD programmes or preliminary work for PhDs.
- (iii) Every application must include a letter from the relevant Head of Department confirming departmental support for the proposal along with the eligibility of the applicant(s).
- (iv) Payments will be made in two instalments, the second of which will only be paid once a satisfactory interim report has been received. The interim report is due within twelve months of the award of the grant. If satisfactory progress is not made the bursary will be withdrawn. This interim report is expected to include details of progress made, conferences at which any paper will be presented and publications (if any).
- (v) Any award will be paid to the candidate's Institution and is available to meet the costs of activities such as staff cover, travel and conferences. In light of the size of the awards any funds awarded are not available to contribute to an institution's overheads and thus are expected to be fully spent on the project for which they are awarded.

- (vi) Award recipients will be expected to offer a paper to a relevant BAA regional, SIG or BAA/BMAF Annual Conference within 18 months of the receipt of the first instalment of the award.

CDAF also offers a £100 prize for the best paper published as a result of a successful applicant's research.

APPLICATIONS:

Two copies of the application should be submitted in accordance with the enclosed guidelines, with no application exceeding 3 sides of A4 paper in length (excluding references). Font type size must not be less than 12 point and each application must be accompanied by:

1. a summary CV, no longer than 3 sides of A4, including details of any research experience and training (e.g. attendance at CDAF/BAA research methods workshops).
2. a letter of support and confirmation of eligibility from the applicant's Head of Department.

Applications which do not comply with the above will not be considered. Applications should send a hard copy to Professor Hugh Coombs at the above address. They should also send a Word copy to hcoombs@glam.ac.uk. Both should arrive by the following deadline: 30th April 2010 (for a decision by late end of May 2010). Applications made post April should be received by 30 September.

More detailed guidance notes are attached for applicants

Yours faithfully,

Professor H.M.Coombs



NOTES TO GUIDE APPLICANTS FOR CDAF RESEARCH BURSARIES

These notes are intended to assist in preparing project proposals for CDAF research bursaries. Each project proposal should give the following details:

Name(s) of Applicant(s)

Department(s) and Institution(s)

Please provide full address details along with relevant telephone number, fax number and e-mail address.

Experienced Colleague

It is expected that applicants, as new researchers, will have experienced colleagues to whom they can turn for advice and assistance. The name, title and address of an experienced colleague who would be able to help an applicant with his/her research should be included.

Title of Research

Using a maximum of 12 words (e.g. "A survey of small companies to discover their sources of financial advice".)

Brief Description

Please set out in 20-30 words the main thrust of the research of the research proposal.

Proposed Outcomes

It is required that each project generates a public output in some form. At a minimum there should be a conference paper at a BAA Regional, BAA-SIG, or BAA Annual Conference. The research proposal should indicate the expected output(s) including likely conference presentations; publication(s) (refereed and other); further research to which the project may lead; and the personal and departmental development to which the research is likely to contribute.

Research Proposal

A brief outline of the research should be provided, including details of appropriate methods.

Research Proposal (continued)

The following headings may be useful:

Objectives:

Introduce the research theme, indicate what it is intended to achieve, and specify why it is worth investigating.

Background and Previous Research:

Set out briefly the background to the research (e.g. institutional, economic and social issues) along with an indication of previous research which has been carried out in the area. Set out full citations of the key references at the end of the proposal.

Research Method(s):

Specify the research approach which is to be taken (e.g. experiment, survey, archival or case study) with appropriate justification, and give some details about where the source material is going to come from. This might involve, for instance, indicating in which organisation a case study might be conducted, or where share price data will be obtained, or the nature of the population for a sample. Provide suitable references to similar studies and/or to sources of information about how to undertake such studies.

Analysis:

Indicate how the data will be analysed, (e.g. multiple discriminant analysis, cognitive mapping) and briefly explain why the suggested approach is appropriate to the data.

Costings:

Outline the costs expected to be incurred in undertaking the research and the use to which the bursary (if awarded) will be put. Indicate the support which your Department will contribute (e.g. teaching support, subsistence expenses, staff development, etc.). All costs must be justified and any planned expenditure that is considered unnecessary or beyond what is reasonable will not be funded.

NOTE: Applications must not exceed a maximum of 3 sides of A4 (excluding references). Any application in excess of this will not be considered.